

# Aberfoyle Hub School Vacation Care

## Family Information and Booking Sheet

### FEE STRUCTURE:

**\$72.00 Full Day (excluding excursions/incursions)**

**\$37.00 Half Day (Not available on excursion days) 6:45am-12:30pm OR 1:00pm-6:30pm**

**\$77.00 Excursion / Incursion Days**

### CANCELLATIONS:

Any cancellations received with less than 5 business days' notice will be charged the full day rate as per the services Attendance policy. This allows us to alter staff rosters if necessary. Any refunds will be credited to your account.

### ATTENDANCE:

Parents/Caregivers must log in attendance on your child's arrival and departure on the iPad.

### ENROLMENTS & PRIORITY OF ACCESS:

Enrolment forms and medical information must be completed prior to Vacation Care commencing. The programme is available to all members of the community; however, we will be allocating places according to the Priority of Access Policy.

### FOOD/DRINK/MEDICATION:

Please provide recess, lunch and drinks for your child each day unless the programme indicates a special lunch provision. A \$2.00 surcharge will be added to your account if the Service has to provide bottled water for an excursion day. OSHC will provide breakfast each day prior to 8:30am. Afternoon snack is provided each day and drinking water is always available at the Service. A fridge is available to store your child's food and drinks to prevent any possibility of contamination. Our OSHC has strict hygiene procedures and follows Food Safety Guidelines as outlined in the Food Safety Act. Any necessary medication and authorized Action Plan must be supplied each day. OSHC cannot heat up children's lunches. No nuts of any kind are allowed at the service (including Nutella and any muesli bars that contain nuts)

### CLOTHING AND BELONGINGS:

Please ensure that all items are named. All personal toys and equipment are brought at the owner's risk. We ask that children wear sensible shoes and sun smart clothing (T-shirts) each day.

### HATS AND SUNSCREEN:

All children are required to have a sun-smart hat and clothing for outside play. We observe the Sun Smart Policy.

### ACCOUNTS:

Accounts will be issued weekly by Friday and PAYMENT IN FULL IS REQUIRED WITHIN 7 DAYS. Please pay accounts promptly as we require these funds to operate the program efficiently.

### EXCURSIONS:

On excursion days please arrive at least 1/2 hour before departure. Please send adequate drinks and food, particularly on hot days. Please do not send spending money unless stated on the program. Please note that our excursions/activities may change if the weather is unsuitable.

### CLOSURE DAYS/POLICIES

Please be advised that, in line with our 'Access to Service Policy', OSHC will be required to close business if we do not receive 15 individual children booked to attend each day. Parents and caregivers will be notified exactly 5 business days prior to the service being required to shut (i.e. if we will be shut on Monday the 12<sup>th</sup>, notification will go out on Monday the 5<sup>th</sup>). Relevant policies are accessible at the service upon request to be viewed, or on the website as follows: <http://www.ahs.sa.edu.au/> → Parent Info → Day to Day → OSHC

**Please Note:**

- **All accounts must be paid in full before any Vacation Care bookings can be made.**
- **Children must bring a drink bottle, recess and lunch every day (unless stated otherwise). Water bottles will be supplied @ \$1.00 each and will be added to the account.**
- **Children must have a Sun Smart hat and Sun Smart clothing to attend excursions and to play outside.** This means clothing that covers their shoulders. Any children attending without the appropriate clothing or hats on excursions may be sent home or asked to get appropriate clothes to OSHC before leaving time.
- **No nuts of any kind are allowed at this service.** This includes spreads (such as Nutella, Peanut Butter) and any muesli bars/snacks that contain nuts. If your child comes with nuts in their lunch box, the food will be disposed of and a replacement lunch will be provided.

## Vacation Care Enrolment Form

An enrolment form must be completed each Vacation Care to ensure the educators have current information and signed permission for children to participate in activities and excursions planned on the days indicated on the booking form over the page. These forms are taken on excursions so that educators have ready access to contact numbers and medical details.

NEW FAMILIES must also complete an Aberfoyle Hub School OSHC Enrolment Form, which requires more information.

Name of Child: \_\_\_\_\_ Grade: \_\_\_\_\_ DOB: \_\_\_\_\_

Name of Child: \_\_\_\_\_ Grade: \_\_\_\_\_ DOB: \_\_\_\_\_

Name of Child: \_\_\_\_\_ Grade: \_\_\_\_\_ DOB: \_\_\_\_\_

Name of Mother/Guardian: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Name of Father/Guardian: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Please detail custodial arrangements if applicable:

\_\_\_\_\_  
\_\_\_\_\_

Emergency Contacts:

Name: \_\_\_\_\_ Relationship to child/ren: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to child/ren: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Other people permitted to collect child/ren (in addition to those listed above):

\_\_\_\_\_

Reason for using service: ( ) Work ( ) Study ( ) Seeking Work ( ) Recreation ( ) Other: \_\_\_\_\_

Health/Medical/Dietary Information: (Please speak to a qualified staff member about your child's needs)

\_\_\_\_\_  
\_\_\_\_\_

Please ensure the service has a copy of health care plans. These plans should be checked and updated at least annually.

## Vacation Care Enrolment Form

Photography Permission: (please tick applicable box below)

- I give permission for my child/ren to be photographed during Vacation Care
- I do not give permission for my child/ren to be photographed during Vacation Care

\*Note: Photos are displayed in the OSHC room, used in OSHC or school newsletters, displayed on a digital photo frame, filed on the OSHC computer, used for children to write about their time at Vacation care and placed in child portfolios.

Parent/Caregiver Permission (MUST SIGN BELOW):

- I give permission for my child/ren listed on page 1 of this enrolment form to attend the Aberfoyle Hub School Vacation Care Service and to participate in the activities in the program. I give permission for my child/ren to travel by foot, public transport or hired bus to venues listed in the program.
- I agree that Aberfoyle Hub School Vacation Care and their staff are free and clear of all responsibilities whatsoever for any accident or loss of property during participation in any activity.
- I am aware that in the event of my child/ren requiring medical treatment, the staff will access the SA ambulance service if deemed necessary and that I will be responsible for any costs incurred.
- I am aware if I do not pay the required deposit of \$5 per day for Vacation Care, my bookings will be cancelled.
- I understand it is my responsibility to provide Aberfoyle Hub School OSHC with the date of births and Centrelink reference numbers of the child/ren and parent/caregiver who registered the child/ren for CCS. If this information is not provided I understand I may be asked to pay full fees.
- I certify that the information entered upon this enrolment forms true to the best of my knowledge and I undertake to inform the service if any of these details have changed.

Parent/Caregiver Name (Person completing this form):

\_\_\_\_\_

Parent/Caregiver Signature: \_\_\_\_\_ Date: \_\_\_\_\_

STAFF USE ONLY: Date enrolment received: \_\_\_\_\_

Total days booked: \_\_\_\_\_

Total deposit payable: \_\_\_\_\_

Method of payment: CASH EFTPOS INTERNET

Date payment received: \_\_\_\_\_

Please list the name/s of your child/ren attending in the first column and circle the days and times required.

<b>Week 1</b>	<b>Monday 16<sup>th</sup> December Noarlunga Cinema Moana 2</b>	<b>Tuesday 17<sup>th</sup> December Xmas Cooking Day</b>	<b>Wednesday 18<sup>th</sup> December Xmas movies &amp; Cubby Building Day</b>	<b>Thursday 19<sup>th</sup> December Santa's Wonderland</b>	<b>Friday 20<sup>th</sup> December OSHC Xmas Lunch</b>
1.	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm
		FULL DAY	FULL DAY		FULL DAY
2.	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm
		FULL DAY	FULL DAY		FULL DAY
3.	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm
		FULL DAY	FULL DAY		FULL DAY

<b>Week 2</b>	<b>Monday 6<sup>th</sup> January Games Day</b>	<b>Tuesday 7<sup>th</sup> January The Science Collective</b>	<b>Wednesday 8<sup>th</sup> January Water Play Day</b>	<b>Thursday 9<sup>th</sup> January Arts &amp; Crafts Day</b>	<b>Friday 10<sup>th</sup> January Marion Outdoor Pool</b>
1.	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Excursion Day Full Day ONLY
	FULL DAY		FULL DAY	FULL DAY	
2.	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Excursion Day Full Day ONLY
	FULL DAY		FULL DAY	FULL DAY	
3.	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Half Day: (circle time) 7:00am-12:30pm 1:00pm-6:30pm	Excursion Day Full Day ONLY
	FULL DAY		FULL DAY	FULL DAY	

Please list the name/s of your child/ren attending in the first column and circle the days and times required

<b>Week 3</b>	<b>Monday 13<sup>th</sup> January Water World Modbury</b>	<b>Tuesday 14<sup>th</sup> January Pokémon vs Mario Brothers vs Minecraft Day</b>	<b>Wednesday 15<sup>th</sup> January Mitcham Cinema Sonic 3 or Mufasa</b>	<b>Thursday 16<sup>th</sup> January Sensational Sports Day</b>	<b>Friday 17<sup>th</sup> January The Big Wedgie West Beach</b>
1.	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY	Excursion Day Full Day ONLY
2.	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY	Excursion Day Full Day ONLY
3.	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY	Excursion Day Full Day ONLY

<b>Week 4</b>	<b>Monday 20<sup>th</sup> January Disco Day</b>	<b>Tuesday 21<sup>st</sup> January Robertson Street Reserve</b>	<b>Wednesday 22<sup>nd</sup> January Harvest the Fleurieu Strawberry Picking</b>	<b>Thursday 23<sup>rd</sup> January Beachouse</b>	<b>Friday 24<sup>th</sup> January Indigenous Day</b>
1.	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY	Excursion Day Full Day ONLY	Excursion Day Full Day ONLY	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY
2.	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY	Excursion Day Full Day ONLY	Excursion Day Full Day ONLY	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY
3.	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY	Excursion Day Full Day ONLY	Excursion Day Full Day ONLY	Excursion Day Full Day ONLY	Half Day: (circle time) 7:00am12:30pm 1:00pm-6:30pm FULL DAY

## Vacation Care Excursion, Electronic and Wheels Authorisation

This form must be completed by a parent/caregiver who has the authority to authorize the taking of a child outside of the Vacation Care Service by OSHC Educators.

A parent/caregiver must sign below for each excursion their child/ren are booked in to attend. If this form is not adequately completed, the child will not be permitted to attend the excursion/s. Risk assessments for these excursions have been prepared and are available at the service.

Please tick each excursion your child/ren will be attending during Vacation Care and sign the permission at the bottom of each excursion. Please note: ratios subject to change & notification of change will be provided.

### Boardgame & Technology consent

I consent to my child: \_\_\_\_\_ to bring their technology and boardgames to Aberfoyle HUB OSHC on Monday the 6<sup>th</sup> of January 2025 at their own discretion. I also acknowledge that all technology and games brought to the service needs to be labelled. I understand the risks and acknowledge that the Aberfoyle Hub OSHC service will not cover any costs for any damages that may occur to the technology and boardgames

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Wheels consent

I consent to my child to bringing their wheels equipment to Aberfoyle HUB OSHC for Tuesday 21<sup>st</sup> January 2025. I also acknowledge that all my child/ren's belongings brought to the service needs to be labelled. By signing this consent form, I understand the risks and acknowledge that the Aberfoyle Hub OSHC service will not cover any costs for any damages that may occur to the wheels equipment.

Parent/caregiver name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### Monday 16/12/2024

I, \_\_\_\_\_ give permission  
for: \_\_\_\_\_

To attend the excursion to: **Wallis Noarlunga, 38 – 42 David  
Witton Drive, Noarlunga Centre 5168 & Wilfred Taylor  
Reserve, Morphett Vale 5162**

Departing: 9:00am – Aberfoyle Hub School OSHC  
Arriving: 9:30am – Wallis Noarlunga  
Departing: 12:30pm – Wallis Noarlunga  
Arriving: 12:50pm – Wilfred Taylor Reserve  
Departing: 3:00pm – Wilfred Taylor Reserve  
Arriving: 3:20pm – Aberfoyle Hub School OSHC

Transportation: Flagstaff Coaches. OSHC leadership have booked vehicles with seatbelts & will ensure any passenger front seats are occupied by adults or children 145cm+ tall.

Anticipated attendance: 45 children, with 8 staff (1:6 staffing ratio)  
Reason for excursion: leisure

For any queries relating to this excursion, an individualised risk assessment & standard excursion policy/procedure are available for families to peruse in the OSHC office

Parent/caregiver name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### Thursday 19/12/2024

I, \_\_\_\_\_ give permission  
for: \_\_\_\_\_

To attend the excursion to: **Santa's Wonderland, Goodwood  
Road, Wayville, S.A. 5034**

Departing: 8:30am – Aberfoyle Hub School OSHC  
Arriving: 9:30am – Wayville Showgrounds  
Departing: 1:15pm – Wayville Showgrounds  
Arriving: 2:00pm - Aberfoyle Hub School OSHC

Transportation: Flagstaff Coaches. OSHC leadership have booked vehicles with seatbelts & will ensure any passenger front seats are occupied by adults or children 145cm+ tall.  
Anticipated attendance: 45 children, with 8 staff (1:6 staffing ratio)

Reason for excursion: Christmas celebration and leisure  
For any queries relating to this excursion, an individualised risk assessment & standard excursion policy/procedure are available for families to peruse in the OSHC office

Parent/caregiver name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Tuesday 07/01/2025**



I, \_\_\_\_\_ give permission  
for: \_\_\_\_\_

To attend the excursion to: **Goodwood Community Centre, 32/34 Rosa Street, Goodwood, SA 5034 & Souter Park, Albert Street, Goodwood, SA 5034**

Departing: 9:00am – Aberfoyle Hub School OSHC  
Arriving: 9:30am – Goodwood Community Centre  
Departing: 12:30pm – Goodwood Community Centre  
Arriving: 12:50pm – Souter Park  
Departing: 3:00pm – Souter Park  
Arriving: 3:30pm – Aberfoyle Hub School OSHC

Transportation: Flagstaff Coaches. OSHC leadership have booked vehicles with seatbelts & will ensure any passenger front seats are occupied by adults or children 145cm+ tall.

Anticipated attendance: 45 children, with 8 staff (1:6 staffing ratio)  
Reason for excursion: leisure

For any queries relating to this excursion, an individualised risk assessment & standard excursion policy/procedure are available for families to peruse in the OSHC office

Parent/caregiver name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Friday 10/01/2025**



I, \_\_\_\_\_ give permission  
for: \_\_\_\_\_

To attend the excursion to: **Marion Outdoor Pool, 120 Hendrie Street, SA 5043**

Departing: 9:00am – Aberfoyle Hub School OSHC  
Arriving: 9:30am – Marion Outdoor Pool  
Departing: 2:30pm – Marion Outdoor Pool  
Arriving: 3:00pm – Aberfoyle Hub School OSHC

Transportation: Flagstaff Coaches. OSHC leadership have booked vehicles with seatbelts & will ensure any passenger front seats are occupied by adults or children 145cm+ tall.  
Anticipated attendance: 45 children, with 8 staff (1:6 staffing ratio)

Reason for excursion: leisure  
For any queries relating to this excursion, an individualised risk assessment & standard excursion policy/procedure are available for families to peruse in the OSHC office

Parent/caregiver name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**MONDAY 13/01/2025**



I, \_\_\_\_\_ give permission  
for: \_\_\_\_\_

To attend the excursion to: **Waterworld Aquatic Centre, Golden Grove Road, Ridgehaven, SA 5097**

Departing: 9:00am – Aberfoyle Hub School OSHC  
Arriving: 10:00am – Waterworld Aquatic Centre  
Departing: 2:45pm- Waterworld Aquatic Centre  
Arriving: 3:30pm - Aberfoyle Hub School OSHC

Transportation: Flagstaff Coaches. OSHC leadership have booked vehicles with seatbelts & will ensure any passenger front seats are occupied by adults or children 145cm+ tall.

Anticipated attendance: 45 children, with 8 staff (1:6 staffing ratio)

Reason for excursion: Recreation and leisure  
For any queries relating to this excursion, an individualised risk assessment & standard excursion policy/procedure are available for families to peruse in the OSHC office.

Parent/caregiver name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**WEDNESDAY 15/01/2025**



I, \_\_\_\_\_ give permission  
for: \_\_\_\_\_

To attend the excursion to: **Wallis Cinema Mitcham, Mitcham Shopping Centre, Level 1/119 Belair Road, SA 5062 & Mitcham Reserve Playground, Old Belair Road, Corner Norman Walk, Mitcham, SA 5062**

Departing: 9:00am – Aberfoyle Hub School OSHC  
Arriving: 9:30am – Mitcham Reserve  
Departing: 11:45pm- Mitcham Reserve  
Arriving: 12:00pm- Wallis Cinema Mitcham  
Departing: 3:00pm - Wallis Cinema Mitcham  
Arriving: 3:30pm- Aberfoyle Hub School OSHC

Transportation: Flagstaff Coaches. OSHC leadership have booked vehicles with seatbelts & will ensure any passenger front seats are occupied by adults or children 145cm+ tall.

Anticipated attendance: 45 children, with 8 staff (1:6 staffing ratio)

Reason for excursion: Recreation, rest and leisure  
For any queries relating to this excursion, an individualised risk assessment & standard excursion policy/procedure are available for families to peruse in the OSHC office.

Parent/caregiver name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



**FRIDAY 17/01/2025**

I, \_\_\_\_\_ give permission for: \_\_\_\_\_

To attend the excursion to: **The Big Wedgie, Military Road, via West Beach Parks Resort, West Beach, SA 5024**

Departing: 9:00am – Aberfoyle Hub School OSHC  
Arriving: 10:00am – The Big Wedgie  
Departing: 1:00pm – The Big Wedgie  
Arriving: 2:00pm - Aberfoyle Hub School OSHC

Transportation: Flagstaff Coaches. OSHC leadership have booked vehicles with seatbelts & will ensure any passenger front seats are occupied by adults or children 145cm+ tall.

Anticipated attendance: 45 children, with 8 staff (1:6 staffing ratio)

Reason for excursion: Recreation and leisure  
For any queries relating to this excursion, an individualised risk assessment & standard excursion policy/procedure are available for families to peruse in the OSHC office.

Parent/caregiver name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Tuesday 21/01/2025**

I, \_\_\_\_\_ give permission for: \_\_\_\_\_

To attend the excursion to: **Robertson Street Reserve, 7 Castle Street, Reynella, SA 5161**

Departing: 9:00am – Aberfoyle Hub School OSHC  
Arriving: 9:30am – Robertson Street Reserve  
Departing: 2:30pm – Robertson Street Reserve  
Arriving: 3:00pm - Aberfoyle Hub School OSHC

Transportation: Flagstaff Coaches. OSHC leadership have booked vehicles with seatbelts & will ensure any passenger front seats are occupied by adults or children 145cm+ tall.

Anticipated attendance: 45 children, with 8 staff (1:6 staffing ratio)

Reason for excursion: Recreation and leisure  
For any queries relating to this excursion, an individualised risk assessment & standard excursion policy/procedure are available for families to peruse in the OSHC office.

Parent/caregiver name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**WEDNESDAY 22/01/2025**

I, \_\_\_\_\_ give permission for: \_\_\_\_\_

To attend the excursion to: **Harvest the Fleurieu, 2256 Victor Harbor Road, Mount Compass SA 5210**

Departing: 9:00am – Aberfoyle Hub School OSHC  
Arriving: 10:15am – Harvest the Fleurieu  
Departing: 2:30pm – Harvest the Fleurieu  
Arriving: 3:45pm - Aberfoyle Hub School OSHC

Transportation: Flagstaff Coaches. OSHC leadership have booked vehicles with seatbelts & will ensure any passenger front seats are occupied by adults or children 145cm+ tall.

Anticipated attendance: 45 children, with 8 staff (1:6 staffing ratio)

Reason for excursion: Recreation and leisure  
For any queries relating to this excursion, an individualised risk assessment & standard excursion policy/procedure are available for families to peruse in the OSHC office.

Parent/caregiver name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**THURSDAY 23/01/2025**

I, \_\_\_\_\_ give permission for: \_\_\_\_\_

To attend the excursion to: **Beachouse, Colley Terrace, Glenelg SA 5045 & Colley Reserve, Unit 195/27 Colley Terrace, Glenelg SA 5045**

Departing: 9:00am – Aberfoyle Hub School OSHC  
Arriving: 9:30am – Colley Reserve  
Departing: 11:45am – Colley Reserve  
Arriving: 12:00pm - Beachouse  
Departing: 2:30pm – Beachouse  
Arriving: 3:00pm - Aberfoyle Hub School OSHC

Transportation: Flagstaff Coaches. OSHC leadership have booked vehicles with seatbelts & will ensure any passenger front seats are occupied by adults or children 145cm+ tall.

Anticipated attendance: 45 children, with 8 staff (1:6 staffing ratio)

Reason for excursion: Recreation and leisure  
For any queries relating to this excursion, an individualised risk assessment & standard excursion policy/procedure are available for families to peruse in the OSHC office.

Parent/caregiver name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_